

ROSEMUNDE IS LOOKING FOR 3 STUDENT ASSISTANTS - MARKETING, E-COMMERCE & OPERATIONS

Rosemunde is looking for structured, proactive, and detail-oriented Student Assistants to join our team in Copenhagen. In this role, you will play an important part in supporting our daily operations across marketing, e-commerce, and customer service. You will help ensure that our workflows run smoothly and efficiently in a fast-paced environment. This is an excellent opportunity for students who want hands-on experience in a commercial fashion business and are motivated to take responsibility and grow within multiple business areas.

You will be part of a coordinated student setup at Rosemunde. We are building a small team of three student assistants who together support the business across marketing, e-commerce, and operations. While you will typically work independently on your assigned shifts, the team shares responsibilities, coordinates tasks, and supports each other during peak periods. This setup ensures continuity in daily operations while giving you clear ownership of your tasks and responsibilities.

YOUR QUALIFICATIONS

- You are currently studying a relevant degree (e.g. Business, Marketing, Economics or similar)
- You are structured, detail-oriented, and take ownership of your tasks
- You enjoy working with data, systems, and coordinating multiple tasks
- You are comfortable working in Excel and IT systems
- You thrive in a fast-paced environment and maintain a strong overview
- You communicate clearly and professionally in English (written and spoken)
- You are motivated, reliable, and eager to learn

RESPONSIBILITIES

Marketing & E-commerce

- Support daily SoMe operations and content setup
- Maintain and update webshop content (products, images, descriptions)
- Assist with newsletters and campaign preparation
- Support influencer and sample logistics
- Handle various operational marketing tasks

Customer Service

- Support handling of customer inquiries
- Assist in peak periods to ensure high service levels
- Support ongoing customer communication and follow-up

Operations & Business Support

- Prepare and structure data in Excel
- Support sales, buying, and design teams with ad hoc tasks
- Assist with product-related tasks such as product descriptions and data updates
- Contribute to ensuring high data quality across systems

WE OFFER

A dynamic workplace with room for initiative, responsibility, and development. You will gain hands-on experience across several key functions in an international fashion company. You will become part of a young and ambitious environment where collaboration and execution are key. This role offers strong learning opportunities and insight into how a commercial fashion business operates.

We offer an attractive workplace in the heart of Copenhagen, a good lunch scheme, and employee discounts. Our office is located at Pilestræde 52B, Copenhagen K.

PRACTICAL INFORMATION

- Working hours: approx. 15 hours per week (typically 2 days), with flexibility in peak periods
- Start date: As soon as possible
- We are hiring 3 students
- Hourly salary: DKK 135

To apply, please send your application and CV to job@rosemunde.com

– we review applications on an ongoing basis. We look forward to hearing from you.

